



Wyoming
Association of
Municipalities
Building Strong Communities

MEMORANDUM

TO: Municipal Clerks (Please pass to Mayors and Council Members)

FROM: Earla Checchi, Finance Manager

SUBJECT: Voting Delegates for the 2017 WAM Winter Workshop (January 11-13, 2017)

DATE: October 18, 2016

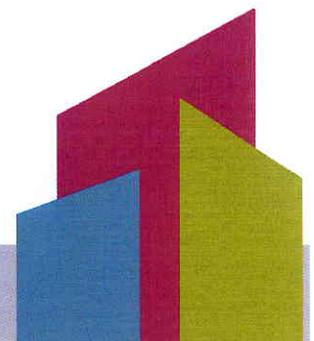
WAM will hold a business meeting at the Winter Workshop in Cheyenne on Thursday afternoon, January 12, 2017 at the Radisson. **Any** individual member of WAM is entitled to speak during the business meeting. However when a vote is taken **only the official voting delegate, or the alternate**, is allowed to vote for the city or town. Any elected or appointed official/staff may be designated by the city/town as its official voting delegate.

Please complete the attached form and mail/scan/fax the form to WAM by Friday, December 16, 2016. We appreciate your cooperation on this matter to ensure each municipality is represented by a person who has been duly authorized by your governing body to vote at the business meeting.

If you find your official delegate is not able to attend the Winter Workshop at the last moment, you may re-appoint someone else. In order for this change to be accepted we do need the change **in writing**. You may send the attached form by fax/scan/mail to the WAM office by Friday, December 16, 2016 or your voting delegate may bring the written change/authorization to WAM Winter Workshop and submit it to the WAM registration desk **by Wednesday, January 11, 2017 before 11:00am**. After that time, changes will not be accepted.

Please contact us with any questions.

Ensure YOUR community has a VOICE and a VOTE at the winter business meeting!





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**WYOMING ASSOCIATION OF MUNICIPALITIES
2017 WAM WINTER WORKSHOP
OFFICIAL VOTING DELEGATE FORM**

The following person has been selected as the *Official Voting Delegate* for the 2017 WAM Winter Workshop Business Meeting in Cheyenne, Thursday, January 12, 2017.

City/Town: _____

Name: _____

Title: _____

Alternate Delegate will be: _____

Title: _____

Date Approved by the City/Town Council:

Attest: _____ (City/Town Clerk)

PLEASE MAIL/SCAN/FAX TO WAM NO LATER THAN December 16, 2016

315 West 27 Street, Cheyenne, WY 82001

Phone (307) 632-0398, Fax (307) 632-1942 or

Email to Earla Checchi at: checchi@wyomuni.org

